

TANGEDCO

Accounts Branch,
Revenue Division.

Memo.No.CFC/REV/FC/REV/DFC/AO/AAO/F.Rev.Aug./D.671/20, dt.01.10.2020.

Sub : Elec. – Revenue augmentation - measures to be taken to arrest revenue leakage and maximize the revenue – review of JMD/TANGEDCO – minutes of the meeting – approved - Instructions – issued - Reg.

Ref : Minutes of the meeting of the JMD/TANGEDCO dt:16.09.2020.

Subsequent to the meeting held by the JMD/TANGEDCO on 16.09.2020 with the Revenue Division/ Accounts Branch, the following instructions are issued to the SE/EDCs to arrest the revenue leakage/maximization of revenue.

2.0 The JMD/TANGEDCO has instructed to fix a target of not less than 2500 service connections in total, initially, for every month/each circle. In this connection as per the reference, a target to each official/staff i.e. number of such service connection to be inspected by each of them for better results is mentioned as below:

Name of the Post	No of SCs to be inspected/per month
DFC	50
AO/Rev	50
AO/RIS	150
Sr.ATO	150
AAO/Rev. Br.	100
ATO/Division	200
ATO/Sub-Division	200
Accounts Supr./Rev.Br.	100
Revenue Supervisor	100
Inspector of Assessment	50

3.0 The Regional DFC shall be the 'Nodal Officer' to assign the areas for the above officials, every month, for smooth inspection among them and to complete the inspections in time. A separate inspection target for each inspecting official may be evolved and communicated. On completion of inspection, the official/staff have to submit the inspection report to the nodal officer and the same shall be consolidated at circle level. The consolidated report shall be sent to the Financial Controller/Revenue on or before 10th of succeeding month.

3.1 In order to ascertain the actual assessment, the assessors shall have to upload the assessment details in the LT billing software on the same day of assessment/next day. This has to be monitored by the section officials/ATOs then and there. In the first instance, it has been proposed to inspect the LT service connections having consumption ranging from 480 to 500 units so as to ensure the correctness of the assessment. The details of service connections having assessment of 480-500 units may be downloaded from the LT billing package. Further, the above officials/staff may be instructed to verify the other aspects viz. correct adoption of tariff, availability of multiple service connections in the same premises, etc. during the inspection so as to arrest the revenue leakage and to maximize the revenue.

4.0 Further, the correctness of meter readings may be analysed based on the CMRI data in respect of all LTCT service connections. In this connection, it has been instructed to down load the CMRI data by the officials concerned and the same may be handed over to the respective MRT wing. The MRT wing has to send the reading details (billing data) in the soft copy as PDF formats to the Revenue Branches concerned. The AAO / AS of Revenue Branches have to verify the meter readings taken by the field officials with the CMRI downloaded data to ensure the correctness of the readings with LT package. The Deputy Financial Controller/EDC shall monitor the verification process. On completion of such verification, a detailed report has to be sent by the Deputy Financial Controller/EDC to the Financial Controller/Revenue on or before 10th of every month.

5.0 Hence, the Superintending Engineer/EDC are instructed to review the above work periodically to ensure smooth functioning and effective implementation in order to maximize the revenue at circle levels.

(By order of the JMD/TANGEDCO)

Sd./- xxxx 01.10.2020
Chief Financial Controller/Revenue

To
All Superintending Engineer/EDCs
Copy to All Chief Engineer/Distribution Region
Copy submitted to the Director (Distribution)/TANGEDCO
Copy submitted to the JMD's table